

REGENT™

MERLIN - MyLearning
網上學習平台

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What is IHG MyLearning?

MyLearning is an online learning platform provides the convenience of structure and flexibility with the course selections to give systematically support to develop hotel colleagues' competencies and responsibilities for different functions.

MyLearning 是一個網上學習平台，提供結構上的便利和課程選擇的靈活性，有系統地支持同事在不同職能方面的能力和責任的提升，讓同事可以按需要按自己的時間表，選擇適合自己的課程。

Who does this apply to?

This tool applies to all hotel employees who has Merlin ID.

所有擁有 Merlin ID 的酒店員工皆可使用 MyLearning。

What can I do with IHG MyLearning

With IHG MyLearning, you can:

- Find and register for a variety of instructor-led training
- Find and register for virtual training events held throughout the year
- Find and register for self-paced, on-demand web-based training
- Find and register IHG Frontline modules

通過 IHG MyLearning，同事可以

- 查找並註冊所在地區的各種講師指導的培訓
- 查找並註冊全年舉辦的網上培訓活動
- 查找並註冊自定進度的個人化網絡培訓
- 查找並註冊 IHG Frontline 培訓

Either access via MyLearning link or via Merlin

可於 [MyLearning.ihg.com](https://mylearning.ihg.com) 直接登陸或透過 Merlin 登陸 MyLearning

Click to access →
[MyLearning
\(mylearning.ihg.com\)](https://mylearning.ihg.com)

Input "Username" & "Password"
to login your Merlin Account
輸入用戶名稱及密碼登入
Merlin

Username
UMWV23
Password
..... Show
[Forgot password or username?](#)
Login
[Don't have a network account? Request an IHG Network account](#)



MyLearning – Access via MERLIN

網上學習平台 - 透過 Merlin 登陸 MyLearning

Type “My Learning” at the search bar
於搜索欄輸入 “My Learning”

The screenshot shows the Merlin search interface. At the top, there's a search bar with 'my learning' entered. Below the search bar, there are tabs for 'All', 'News', 'Apps', 'Sites', 'People', 'Files', 'Links', and 'Support'. The 'All' tab is selected. The search results show 1792 results. The first result is 'IHG MyLearning', which includes a brief description and a link to 'Add to favourites'.

Click to select IHG MyLearning
按選 My Learning

The screenshot shows the 'IHG MyLearning' page. At the top, there's a navigation bar with 'Merlin' and 'Applications' highlighted. Below the navigation bar, there's a section titled 'IHG MyLearning' with tabs for 'Summary', 'How to use this tool', and 'Resources'. The 'Summary' tab is selected. The main content area shows a video player with the title 'IHG MyLearning'. To the right of the video player, there's a green button labeled 'Access tool'. Below the button, there are links for 'Add to favourites' and 'Print'.

Click “Access Tool”
選取 “Access Tool”



Input Merlin ID (course ID) or course name to do the search.
輸入Merlin ID 或課程名稱以尋找課程。

MERLIN - MyLearning 網上學習平台

Latest announcements



My Learning



IHG Frontline



Current Available Learning

ExploremoreMyLearnings
選擇類別以探索更多課程

Search by Topic



Brands, Loyalty & Guest Love



Functional



Leadership



Operations



Owners



Revenue, Sales & Channels

Select MyLearnings by Topic
按主題選擇培訓課程

Click to view the quick guide to facilitate your learning
點擊以瀏覽使用指南

IHG MyLearning Quick Guide
洲際集團MyLearning使用指南

[Merlin ID: 00050703]

Contact the HR Team if you have any enquiries.
如有任何問題，請聯絡人力資源部。

REGENT™

CHANGE LANGUAGE FOR MY LEARNING
MY LEARNING 更改語言



学习

搜索

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未完成培訓

課程庫

學員面板

待客之道研習院

切换学校

您今天想学习什么?

分配的学习

继续学习

向您推荐

档案详细信息

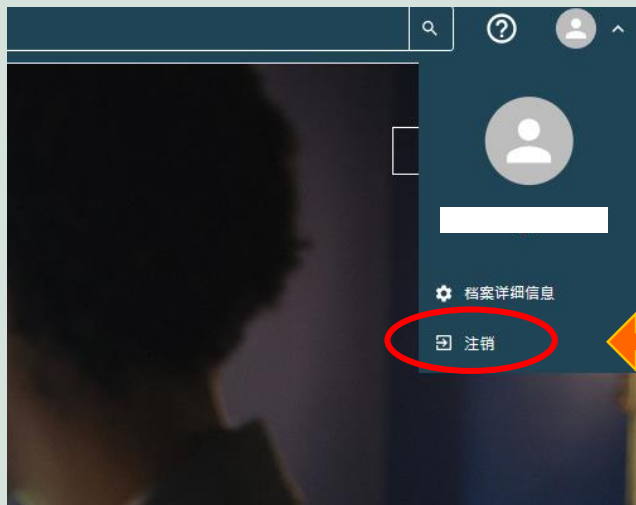
注销

Step 1
步驟 1

Step 2
步驟 2

Step 3. Choose Reference 步驟 3. 選擇 偏好

The screenshot shows the IHG Hotels & Resorts user interface. The top navigation bar includes the IHG logo, a '自己' (Myself) tab, and search and help icons. The left sidebar contains navigation links for '主页' (Home), '未完成培训' (Incomplete Training), '课程库' (Course Library), and '学员面板' (Learner Panel). The main content area is titled '个人信息' (Personal Information) and has two tabs: '简介' (Profile) and '偏好' (Preferences). The '偏好' tab is active. Under '区域设置' (Region Settings), there is a dropdown menu for 'Chinese (People's Republic of China)' which is open, showing a list of languages including Arabic, Chinese, English, French, German, Indonesian, Italian, Japanese, Portuguese, Spanish, Thai, Turkish, and Vietnamese. An orange arrow points to this dropdown. To the right, there are fields for '距离单位' (Distance Unit) and '学习电子邮件格式' (Learning Email Format). A yellow box with the text 'Step 4 Choose the language you prefer' and '步驟 4 選擇你偏好的語言' is positioned over the language list. To the right of the language list, another yellow box contains 'Step 5 Click Save' and '步驟 5 按此保存', with an orange arrow pointing to a red '保存' (Save) button.



Step 6 Log out and log in again, the language will be changed
步驟 6 登出後重新登入，語言便會更改為偏好語言



Contact Human Resources Department for any enquiries
如有任何疑問，請向人力資源部查詢